

MEETING/PROJECT NAME:		Goffs Quarry Community Liaison Committee – Meeting # 10	
DATE OF MEETING:	Wednesday March 4, 2020	TIME:	6:30 PM – 8:30 PM
MEETING CHAIRPERSON:	Bud Baker – Waverly NS.		
PREPARED BY:	Angela Freeborn Office Manager/Scale Scotian Materials Ltd.	LOCATION OF MEETING:	Hilton Garden Inn, Halifax Airport 200 Pratt & Whitney Dr. Enfield, NS B2T 0A2
1.0 MEETING OBJECTIVE			
Quarry Expansion terms and conditions of the EA, 2019 review of the monitoring report to the NSE, Review of blasting monitoring results, complaint process and communications.			
2.0 ATTENDEES			
Bud Baker - Chair		Robert MacPherson – Scotian Materials	
Angela Dicker		Heather Mackay	
Martin Zwicker		Keri Irwin	
Angela Freeborn – Scotian Materials			
3.0 REGRETS			
Bill Horne		Anna McCarron	
Mimi LeCain		Dean Bouchard	
Jason Crowell		Sean MacLean	
5.0 AGENDA AND NOTES, DESCUSIONS, ISSUES			
TOPIC		DISCUSSION	
1.0	INTRODUCTIONS	Committee members introduced themselves and where they were from.	
2.0	CALL TO ORDER	Bud Baker, Chair, led the meeting by asking if there were any questions or concerns from the approved meeting minuets # 9.	
3.0	PROCEEDINGS	Moved into the EA quarry expansion terms & conditions presentation.	
4.0	PRESENTATION – GOLDER & ASSOCIATES	<p>Introductions given by Glen Merkley and Callie Andrews with Golder & Associates.</p> <p>Glen clarifies what will be covered in the presentation then continues with the terms and conditions outlined for the quarry expansion and the findings as well as a brief update of the Annual 2019 monitoring report.</p>	

		<p>Glen proceeds with informing the members the quarry expansion had been approved by the Minister of Environment on October 25th 2019 and should Scotian Materials wish to expand further; a new EA submission would be required and continues with a brief statement directly from the Minister’s decision.</p> <p>Glen reviewed the table of terms & conditions with the CLC Members including the current status of each condition.</p> <p>It was asked, how many terms & conditions are outlined in the presentation and after the response given by Glen, and made aware the presentation will also be available on the Scotian Materials website for the CLC Members, it was then suggested and agreed to continue with briefly reviewing the general terms and the significant terms in more detail.</p> <p>A question was raised regarding wetlands within phase 1 & 2 and the effects on them. Rob indicates the wetlands that are within the two phases are going to be altered which requires separate permits as part of the EA .</p> <p>Glen continues with explaining how part of the developmental design; Scotian Materials are required to submit a Wetland Management Plan; which has been submitted for approval on December 4th, 2019 and prior to starting the project Scotian Materials are required to submit a Water Management Plan as well.</p>
5.0	2019 ANNUAL MONITORING REPORT TO NSE	<p>Glen moves on to discuss the Annual Monitoring Report indicating the quality of stream water being consistent with baseline conditions as well as the stream flows and groundwater quality. He pointed out that the groundwater adjacent to the quarry face has drawn down which was expected; however, there has been no impacts on the monitoring wells further from the quarry.</p> <p>A member asks if there is an explanation to the draw down levels of the monitoring well. Glen indicates the monitoring well is very near face to the quarry; therefore, the water level has been drawn down which was anticipated based on the calculated radius of influence.</p>
6.0	BLASTING MONITORING RESULTS	<p>Rob discusses the blast monitoring results dating back to the quarry opening. He explains the results are from two different locations one being the closest structure, the pipeline, and the second near 906 Perrin Dr in Miller Lake West.</p> <p>Rob notes that the pipeline blasting result from 2020-02-04 is different from information that has been previously shared as he noticed a typo on the previous info.</p>

		<p>Questions were raised regarding the meaning of “False Trigger” and “No Trigger” as it was indicated within a few of the readings. Rob explained how a false trigger is an inconsistent seismograph reading from continuous triggering prior to the blast whereas if there is not enough vibration to set the seismograph off it would be considered as a no trigger.</p> <p>After a discussion regarding the placement of the seismographs and the distance in which the blasts are felt, Rob offers to add additional seismographs to the Miller Lake area.</p> <p>A question regarding the amount of blasts per year and the communication around the blasts was raised.</p> <p>Rob indicated he will relay the scheduled blasts to the CLC as soon as he can but may not know until 24 hrs prior. He will attempt to provide 48 hrs notice if possible.</p>
7.0	SCOTIAN MATERIALS COMPLAINT PROCESS	<p>Rob explains Scotian Materials’ complaint process. He summarizes how to file a complaint with a few examples of what is requested to proceed with understanding the complaint, follow up investigation and implementing any required remedial actions. He then summarises the nature of recent and responses to them. He addresses how important it is to provide as much information surrounding the complaint as possible to assist in the follow-up investigations.</p> <p>This leads into a discussion on where a proper complaint should be addressed. A recommendation was made to utilize a dedicated email address for complaints.</p> <p>Rob states he will place a tab on Scotian Materials’ website for complaints and who to contact and how to contact them.</p> <p>Rob then follows up with the steps taken after a complaint has been made.</p> <p>It was asked if a homeowner could use a third party to investigate issues. Rob indicated that a third party would have to be confirmed by Scotian as qualified.</p> <p>It was questioned whether preliminary testing had already been done on the wells in Miller Lake West. Rob confirmed some wells had baseline testing completed.</p> <p>It was asked if there was a dispute resolution policy in place in which Rob states not currently but will look at having one developed.</p> <p>It was suggested that a clarification of the complaint process and how complaints are handled would be helpful.</p> <p>Rob confirmed that the nature of any complaints received by Scotian will be shared with the CLC.</p>

		<p>Rob recaps Scotian’s takeaways:</p> <ul style="list-style-type: none"> • Having an additional seismograph placed within the adjacent community; • Update the CLC page for ease of public use; • Add a complaint procedure and contact page on Scotian’s website; • When possible, relay a 48-hr notification prior to blasting; • Review creation of a Dispute Resolution Policy for the CLC to review and comment on; and • Review what investigations can be completed beyond the monitoring well & seismograph data to address complaints.
8.0	COMMUNICATION WITH BROADER COMMUNITY	<p>Rob indicates that Scotian will review if there are better ways to communicate with the community outside of the CLC.</p> <p>One of the members made a suggestion to implement a menu on the current Scotian Materials Website in which someone could attain information regarding notifications as well as the option to sign up for notifications regarding the Goffs quarry, creating an effective and efficient way for others to obtain the information. A recommendation was made to utilize social media as an effective means of community communication.</p> <p>Rob indicates he will review options with a communications group for suggestions and develop a communication plan for the CLC’s review and comment</p>
9.0	Q & A DISCUSSION	<p>The need for an annual review of the CLC mandate and membership was raised by a member.</p> <p>Rob indicated he has not been contacted by any interested parties in joining the CLC but has invited a representative of Halifax Water or the Collins Park Watershed Advisory Committee. Rob stated invitations would also be resent to various First Nations groups.</p> <p>Rob indicated that should a member wish to step down the seat would be replaced by another individual based within the same representation ensuring a voice from all stakeholder groups are represented. Rob then requests any feedback surrounding the membership and the current structure. All present agreed to remain on the committee and confirmed agreement with the structure.</p> <p>Rob will verify the commitment of absent members via email.</p>

		<p>The discussion then moves into the meeting schedules as indicated in the terms of reference.</p> <p>It was agreed by the members to remain with the bi-annual meetings at this time. Additional meeting can be called on an as needed basis.</p> <p>A member suggested adding the review of Scotian’s complaint process and dispute resolution to the Terms of Reference for review and comment by the CLC as part of the its advisory role. Rob agreed and will circulate a revised Terms of Reference to the CLC for approval.</p> <p>The idea of having a CLC email added to the Scotian Materials’ website was suggested for communication by the public directly with the CLC in which Rob agreed to review.</p>		
10.0	FUTURE MEETING	The next CLC meeting was scheduled for Wednesday September 9 th 2020 at 6:30 pm.		
MEETING ADJOURNED:		Bud Adjourned the meeting at 8:51 PM.		
NEXT MEETING DATE:		Wed. September 9, 2020	TIME:	6:30 PM – 8:30 PM